

AGENDA

NOTICE OF MEETING: RAUCEBY PARISH COUNCIL

Parish Clerk: Ian Grady

Tel: 01529 488031 email: raucebypc@gmail.com

Rauceby Parish Council website: <https://rauceby.parish.lincolnshire.gov.uk/>

To: **All Members of Rauceby Parish Council**

I hereby give you notice that a Meeting of **RAUCEBY PARISH COUNCIL** will be held on **Wednesday 17 May 2023 at approximately 7.30pm (immediately after the Annual Open Meeting) at Rauceby Village Hall**. There will be provision for 10 minutes (in total) of public speaking time at the beginning of the meeting.



Clerk to Rauceby Parish Council

10 May 2023

AGENDA OF THE PARISH COUNCIL MEETING 17 May 2023

Before the meeting opens: To receive the members' Declarations of Acceptance of Office.

Meeting to be opened by the Clerk.

1. **Election of Chairman:** To receive nominations and then elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. Chairman takes over the meeting.
2. **Election of Vice-Chairman:** To receive nominations and then elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.
3. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
4. **To Appoint the Responsible Finance Officer**
5. **To Appoint a Planning Sub-Committee**
6. **To receive any Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation. After the recent local elections, it is mandated that all Councillors – new and re-elected – are to submit this declaration within 28 days of the meeting.
7. **To decide on any items to be carried out in Closed Session**
8. **To Review the Insurance Policy and quotation (circulated)**
9. **To Review and Adopt the Standing Orders (on website)**
10. **To Review and Adopt the Financial Regulations (on website)**
11. **To Review the Asset Register (revision circulated)**
12. **Review of the Council's other Policies, Procedures and Practices:** (all on website unless otherwise stated)
 - Councillors Code of Conduct
 - Records Retention Policy
 - Risk Management and Assessment
 - Communications/Press/Media and Social Media Policies

- Publication scheme
 - GDPR: Data Protection Policies
 - GDPR: Data breach policy and procedure for handling a breach
 - GDPR: Subject access request (SAR) procedure
 - Freedom of Information Requests
 - Equal Opportunities Policy
 - Complaints Procedure
 - Whistleblowing Policy
 - Other website sections: “About”, “Contact”, “Accessibility” and “Privacy”
 - Planning Procedure (not on website)
 - Co-Option for Councillor Vacancy Procedure (not on website)
13. **Adoption of New Procedures (if any)**
14. **Review of the Council’s Expenditure** incurred under Section 137 of the Local Government Act 1972 or the General Power of Competence.
15. **Financial Matters:**
- i) To approve the internal auditor for 2023-24 and approve the Statement of Assurance.
 - ii) To formally adopt and sign the Annual Governance Statement 2022-23 and to set the dates for public inspection.
 - iii) To formally adopt and sign the Accounting Statement 2022-23.
 - iv) To agree and sign the AGAR 2 Exemption Certificate.
16. **To approve as a correct record the minutes of the meeting held on 15 March 2023** and to authorise the Chairman to sign the official minutes.
17. **Rauceby Gigabit Project** – update from Cllr. S Enstone.
18. **Reports from Visiting Representatives and Police Matters**
19. **Planning Applications Received from NKDC (This may include plans received since the agenda was circulated):**
- i. 23/0484/FUL | Proposed extension to and change of use of existing garage to cattery | 72 Main Street South Rauceby Sleaford Lincolnshire NG34 8QQ. **(By 27/05/23.**
 - ii. 23/0414/HOUS | Erection of single storey extension | Ermine Street Farm, High Dike, Byard's Leap, Cranwell, Lincolnshire. **No Objections by Planning Sub-Committee of Rauceby Parish Council. (By 20/05/23. JM, SE, GE, MF; submission complete 04/05/23)**
 - iii. 23/0349/HOUS | Garage extension and alterations including new gable roof and solar panels. | 17 Southgate Spinneys, South Rauceby, Sleaford, Lincolnshire, NG34 8QF. **No Objections by Planning Sub-Committee of Rauceby Parish Council. (By 18/05/23. JM, SE, MF, MI; submission complete 10/05/23)**
 - iv. 23/0286/HOUS | Installation of ground based solar PV array of approximately 9KW in paddock to the rear of Manor House | Manor House, Main Street, North Rauceby, Sleaford, Lincolnshire, NG34 8QP. **No Objections by Planning Sub-Committee of Rauceby Parish Council. (By 21/04/23. MF, JM, SE, MI; submission complete 18/04/23)**
- Plans decided by NKDC since the last meeting**
- v. 23/0083/HOUS | Erection of single storey extension to the rear garden, unblock existing window opening and install new window and install new gate to the drive. | The Manor House, 16 Main Street, South Rauceby, Sleaford, Lincolnshire, NG34 8QG. **No Objections by Planning Sub-Committee of Rauceby Parish Council; an observation was made that highway safety should not be compromised when vehicles enter and leave the driveway. (By 20/02/23. MI, JM, SE, MF; submission complete 03/02/23). NKDC has approved the application.**

20. **Matters Arising and New Business** Notified to Clerk prior to meeting

- i. Electoral Register
- ii. Coronation commemoration – suggestions
- iii. Portrait of the king
- iv. Pinfold Lane Hedge Restoration Recommendations (Rauceby Estate)
- v. Consider a request by Rauceby Book Club for the Council to endorse the request by the Club to purchase from BT the purchase of the redundant telephone kiosk in South Rauceby for its conversion into a local book exchange.

21. **Update on Outstanding Matters**

- i. Reports by Councillors on village safety checks.
- ii. Consideration of need for Grants and Donations policy.
- iii. Actions from previous meetings

Action	Responsible Party	Description	Status
Mar (1)	Clerk	Notify Mr Spurrier on Well Plantation consideration	Complete
Mar (2)	Chairman	To seek a speaker on Neighbourhood Plan	Complete
Mar (3)	Clerk	To find out councillor ward representation	Complete
Mar (4)	Chairman	Discuss coronation memorabilia with councillors	Complete
Mar (5)	Chairman	Publicise Volunteer Monday in village newsletter	Complete
Mar (6)	All Councillors	Carry out safety checks in village	Complete
Mar (7)	All Councillors	Carry out fit-for-purpose checks on Councils Policies and Procedures	Complete
Mar (8)	Clerk	Notify NKDC regarding finalisation of artwork ownership	Complete
Mar (9)	Chairman	Investigate speed signage used by other villages	Complete
Mar (10)	Chairman	Approach Estate management regarding leaf mulch clean up on Pinfold Lane	FixMyStreet notified

22. **Financial Matters:**

- i. Financial report – for approval and signing.
- ii. Cheques for signing / expenditure approval.
- iii. VAT claim

23. **Any other business:** Any matters which have arisen after the agenda was published.

24. **Date of Next Meeting** – The next regular meeting will be held at 19h30 on Wednesday, 5 July 2023 at the Rauceby Village Hall.

Matters which have been raised in meetings and which may be considered further at a future date:

- Flooding and drainage at the junction of Rauceby Drove and A153. (Lincolnshire Highways are aware of this issue and have it on a long term planning strategy.)
- S Rauceby Well refurbishment: deferred until more appropriate.