

NOTICE OF MEETING: RAUCEBY PARISH COUNCIL

Parish Clerk: Ian Grady

Tel: 01529 488031 email: raucebypc@gmail.com

Rauceby Parish Council website: <https://rauceby.parish.lincolnshire.gov.uk/>

To: **All Members of Rauceby Parish Council**

I hereby give you notice that a Meeting of **RAUCEBY PARISH COUNCIL** will be held on **Wednesday 21 May 2025 at approximately 7.30pm (immediately after the Annual Open Meeting) at Rauceby Village Hall**. There will be provision for 10 minutes (in total) of public speaking time at the beginning of the meeting.

Ian Grady

Clerk to Rauceby Parish Council

14/05/25

AGENDA OF THE PARISH COUNCIL MEETING 21 May 2025

Meeting to be opened by the Clerk.

1. **Election of Chairman:** To receive nominations and then elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. Chairman takes over the meeting.
2. **Election of Vice-Chairman:** To receive nominations and then elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.
3. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
4. **To Appoint the Responsible Finance Officer**
5. **To Appoint a Planning Sub-Committee**
6. **To receive any Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
7. **To decide on any items to be carried out in Closed Session**
8. **To Review the Insurance Policy and quotation (circulated 06/04/25)**
9. **To Review and Adopt the Standing Orders (revision circulated 26/04/25)**
10. **To Review and Adopt the Financial Regulations (on website; proposed revision circulated 28/04/25)**
11. **To Review the Asset Register (update circulated 06/04/25)**
12. **Review of the Council's other Policies, Procedures and Practices:**
 - Councillors Code of Conduct
 - Records Retention Policy
 - Risk Management and Assessment
 - Communications/Press/Media and Social Media Policies
 - Publication scheme
 - GDPR: Data Protection Policies
 - GDPR: Data breach policy and procedure for handling a breach
 - GDPR: Subject access request (SAR) procedure
 - Freedom of Information Requests

- Equal Opportunities Policy
 - Complaints Procedure
 - Whistleblowing Policy
 - Other website sections (at bottom of each web page): “About”, “Contact”, “Accessibility” and “Privacy”.
13. **Adoption of New Procedures (if any)**
14. **Review of the Council’s Expenditure** incurred under Section 137 of the Local Government Act 1972 or the General Power of Competence.
15. **Financial Matters:**
- i) To approve the internal auditor for 2025-26 and approve the Statement of Assurance.
 - ii) To formally adopt and sign the Annual Governance Statement 2024-25 and to set the dates for public inspection.
 - iii) To formally adopt and sign the Accounting Statement 2024-25.
 - iv) To agree and sign the AGAR 2 Exemption Certificate.
16. **To approve as a correct record the minutes of the meeting held on 19 March 2025** and to authorise the Chairman to sign the official minutes.
17. **Reports from Visiting Representatives and Police Matters**
18. **Planning Applications Received from NKDC (This may include plans received since the agenda was circulated):**
- i. **25/0549/TCA** T1 & T2 - Yew trees - reduce both trees to about 1 metre high so they can grow into bushes. |The Old Vicarage, Main Street, North Rauceby, Sleaford, Lincolnshire NG34 8QP. **(Comments required by 03/06/25.)**
 - ii. **25/0417/HOUS** Demolition of outbuilding and erection of single storey side extension| House, Ermine Street Farm, High Dike, Byard's Leap, Cranwell, Lincolnshire NG32 3RN. **(Comments required by 25/05/25.)**
 - iii. **25/0452/VARCON** Application to vary conditions 8 (landscaping) and 10 (approved plans) attached to planning permission 23/1533/FUL - Erection of 2 no. broiler poultry units (meat production) with feed silos, roof mounted Solar PV panels and hardstanding - amendments to landscaping and red line site area to amend BNG obligations| Boiling Wells Farm, Grantham Road, Greylees, Sleaford, Lincolnshire NG34 8QX. **(Comments required by 22/05/25.)**
- Plans decided by NKDC since the last meeting**
- iv. **25/0232/TCA** G1 - Comprising 9 cypress, various shrubs and a yew hedge. Fell to ground level and chip out stumps. This group of trees has been planted on LCC verge without consent by a past local resident, it is alleged that the trees have caused damage to the adjacent boundary wall to manor farm and we are proposing removal of these trees to prevent further damage/allow access to repair the wall. Replacement planting will be carried out locally to compensate for the loss of trees. | Main Street, North Rauceby, Sleaford, Lincolnshire. **No Objections were raised at the regular meeting of Rauceby Parish Council. (Submission to NKDC completed on 27/03/25.) NKDC decided: TPO not served.**
19. **Matters Arising and New Business** Notified to Clerk prior to meeting
- i. Installation of a permanent SID speed monitor – feedback.
 - ii. Request by a parishioner for an additional dog waste bin in North Rauceby **(circulated 16/04/25)**
 - iii. Community Infrastructure Levy: portion awarded to Rauceby PC – how to utilise. **(circulated 17/04/25)**
20. **Update on Outstanding Matters**
- i. Actions from previous meetings

Action	Responsible Party	Description	Status
Nov 23 (3)	Cllr Hoare	Carry out repairs to KCIII bench as weather permits	
Mar (1)	Chairman	Contact the Lincolnshire Road Safety Partnership to carry out a traffic survey and to advise on different monitoring devices	
Mar (2)	Chairman	Call for volunteers from throughout the village to form an Emergency Planning Team	
Mar (3)	All Councillors	To consider joining the EP Team and contacting the Clerk.	
Mar (4) Mar (8)	Clerk	Arrange on-line banking with Lloyds	In progress
Mar (5)	All Councillors	Review those PC Procedures and Policies on website for fitness for purpose	
Mar (6)	Cllr M Ireland	Carry out annual safety assessment of Parish assets	
Mar (7)	Clerk	Reinvest some Parish funds in a bank savings account	In progress
Mar (9)	Chairman	Follow up with Rauceby Foundation regarding the development of the Main Street Conservation Area	

21. **Financial Matters:**

- i. Financial report – for approval and signing.
- ii. Cheques for signing / expenditure approval.
- iii. Savings account.
- iv. Annual review of Direct Debit payments (only Information Commissioner's Office).
- v. In accordance with RPC Financial regulation 6.7; Pre-agreement for payment of routine expenditure (Village Hall rental, Payroll management, Grass-cutting, Internal audit fees, HMRC PAYE.....)
- vi. VAT claim.

22. **Any other business:** Any matters which have arisen after the agenda was published.

23. **Date of Next Meeting** – The next regular meeting will be held at 19h30 on Wednesday, 16 July 2025 at the Rauceby Village Hall.

Matters which have been raised in meetings and which may be considered further at a future date:

- South Rauceby Well refurbishment: deferred until more appropriate.
- Watching brief on requirement for EV charging points for the public and for residents who do not have off-road parking facilities (originally discussed March 2024).
- Councils' new duty to prevent sexual harassment: when more information becomes available about how compliance is to be managed the Clerk will prepare a policy document for adoption by the PC (originally discussed March 2024).
- The Council shall keep a watching brief on the progress of the Rauceby Foundation re-wilding project at the plot of land on Main Street ear-marked for a public leisure area (originally discussed May 2024).