

# NOTICE OF MEETING: RAUCEBY PARISH COUNCIL

Parish Clerk: Ian Grady

Tel: 01529 488031 email: [raucebypc@gmail.com](mailto:raucebypc@gmail.com)

Rauceby Parish Council website: <https://rauceby.parish.lincolnshire.gov.uk/>

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**To: All Members of Rauceby Parish Council**

I hereby give you notice that a Meeting of **RAUCEBY PARISH COUNCIL** will be held on **Wednesday 20 May 2026 at approximately 7.30pm (immediately after the Annual Parish Open Meeting) at Rauceby Village Hall.**

Between 7.30 pm and no later than 7.45 pm, prior to the start of the meeting, time will be allowed for residents to ask questions or make short statements to the Council. Items raised not on the agenda will not be debated, but if appropriate, will become an agenda item at a future meeting. Members of the public are expected to be polite, civil and respectful at all times during the meeting. Questions or statements in writing should be submitted by email to the Clerk by noon on the day of the meeting.

**Ian Grady**

**Clerk to Rauceby Parish Council**

**11 May 2026**

## **AGENDA OF THE PARISH COUNCIL MEETING 20 May 2026**

**Meeting to be opened by the Clerk.**

1. **Election of Chairman:** To receive nominations and then elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office. Chairman takes over the meeting.
2. **Election of Vice-Chairman:** To receive nominations and then elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.
3. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
4. **To Appoint the Responsible Finance Officer**
5. **To Appoint a Planning Sub-Committee**
6. **To receive any Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
7. **To decide on any items to be carried out in Closed Session**
8. **To Review the Insurance Policy and quotation** (circulated 11/04/26)
9. **To Review and Adopt the Standing Orders** (no revisions to be circulated)
10. **To Review and Adopt the Financial Regulations** (already reviewed November 2025)
11. **To Review the Asset Register** (update circulated 11/04/26)
12. **Review of the Council's other Policies, Procedures and Practices:**
  - Councillors Code of Conduct
  - Records Retention Policy
  - Risk Management and Assessment
  - Communications/Press/Media and Social Media Policies
  - Publication scheme

- GDPR: Data Protection Policies
  - GDPR: Data breach policy and procedure for handling a breach
  - GDPR: Subject access request (SAR) procedure
  - Freedom of Information Requests
  - Equal Opportunities Policy
  - Complaints Procedure
  - Whistleblowing Policy
  - Other website sections (at bottom of each web page): “About”, “Contact”, “Accessibility” and “Privacy”.
13. **Adoption of New Procedures (if any)**
14. **Review of the Council’s Expenditure** incurred under Section 137 of the Local Government Act 1972 or the General Power of Competence.
15. **Financial Matters:**
- i) To approve the internal auditor for 2026-27 and approve the Statement of Assurance.
  - ii) To formally adopt and sign the Annual Governance Statement 2025-26 and to set the dates for public inspection.
  - iii) To formally adopt and sign the Accounting Statement 2025-26.
  - iv) To agree and sign the AGAR 2 Exemption Certificate.
16. **To approve as a correct record the minutes of the meeting held on 18 March 2026** and to authorise the Chairman to sign the official minutes.
17. **Reports from Visiting Representatives and Police Matters**
18. **Planning Applications Received from NKDC (This may include plans received since the agenda was circulated):**
- i. **26/0427/HOUS**| Erection of single storey rear extension, single storey rear link extension to outbuildings and internal & external alterations| Ivy House, Tom Lane, North Rauceby, Sleaford, Lincolnshire, NG34 8QW. Respond before 03/05/26 (GH, MI, MF, SE. **No objections by Planning Sub-committee; response submitted to NKDC 22/04/26.**
  - ii. **25/1478/FUL**| Proposed change of use of land from agricultural to use as a cattery and erection of a new cattery and garage. | Land to the Rear Of 72 Main Street, South Rauceby, Sleaford, Lincolnshire, NG34 8QQ. Respond no later than 22/01/26 (No objections by **full Council Meeting** but with several comments). Responded with comments on 22/01/2026.
  - iii. **26/0535/HOUS**| Single storey rear extension, increased roof height and addition of dormer window to create first floor bedrooms and re-roofing of garage to single pitch| 20 Southgate Spinneys, South Rauceby, Sleaford, Lincolnshire, NG34 8QF. Comments required by 04/06/26
- Plans decided by NKDC since the last meeting**
- None
19. **Matters Arising and New Business** Notified to Clerk prior to meeting.
- i. Anti-litter campaign (Cllr M Ireland/Clerk).
  - ii. Litter-pick event 28 March 2026 feedback (Cllr G Enstone).
  - iii. Emergency Plan progress report (Cllr G Hall).
  - iv. CVS Volunteering scheme (Cllr S Enstone).
  - v. Additional speed camera on A17 (Cllr S Enstone).
  - vi. Road drain clearing on A17 (Cllr S Enstone).
  - vii. Dog waste pavement fouling (reported in March meeting) (Dog poo fairy pamphlet circulated 10/04/26).

- viii. Request by Village Hall Committee for a donation to help finance roof repairs (email circulated 14/04/26).
- ix. Update on GOV.UK email address (Clerk).
- x. Devise a Grants and Donations policy (Clerk).

20. **Update on Outstanding Matters**

i. Actions from previous meetings

Action	Responsible Party	Description	Status
Mar (1)	Cllr M Ireland	Check on styles of anti-litter road side notices.	complete
Mar (2)	All	Check on fitness for purpose of Policies and Procedures.	
Mar (3)	Cllrs S Enstone and M Ireland	Check safety condition of PC owned assets.	complete
Mar (4)	Cllrs S Enstone and M Ireland	Check safety condition of non-PC owned assets and other village aspects.	complete
Mar (5)	Cllr S Enstone	Check on CVS qualification for proposed cleaning work in village.	Applied for
Mar (6)	Cllr S Enstone	Contact Highways Dept regarding additional Average Speed Camera on A17.	In progress
Mar (7)	Cllr S Enstone	Contact Highways Dept regarding unblocking storm water drains on A17.	In progress
Mar (8)	Cllr S Enstone	Obtain more quotes for repairing bus shelter roof and apply for LCC grant to finance the repairs.	Grant applied for
Mar (9)	Cllr S Enstone	Contact NKDC Social Housing Dept regarding the removal of car wrecks from tenant's front garden.	In progress
Mar (10)	Clerk	Investigate the provision of a GOV.UK email address.	complete

21. **Financial Matters:**

- i. Financial report – for approval and signing.
- ii. Cheques for signing / expenditure approval.
- iii. Savings account.
- iv. Annual review of Direct Debit payments (only Information Commissioner's Office).
- v. In accordance with RPC Financial regulation 6.6; pre-agreement for payment of routine expenditure (Bank charges, Village Hall meeting room rental, Payroll management, Grass-cutting, Internal audit fees, LALC and NALC subscription fees, HMRC PAYE).
- vi. VAT claim.

22. **Any other business:** Any matters which have arisen after the agenda was published.

23. **Date of Next Meeting** – The next regular meeting will be held at 19h30 on Wednesday, 15 July 2026 at the Rauceby Village Hall.

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**Matters which have been raised in meetings and which may be considered further at a future date:**

- South Rauceby Well refurbishment: deferred until more appropriate.
- Watching brief on requirement for EV charging points for the public and for residents who do not have off-road parking facilities (originally discussed March 2024).
- Councils' new duty to prevent sexual harassment: when more information becomes available about how compliance is to be managed the Clerk will prepare a policy document for adoption by the PC (originally discussed March 2024).
- The Council shall keep a watching brief on the progress of the Rauceby Foundation re-wilding project at the plot of land on Main Street ear-marked for a public leisure area (originally discussed May 2024).

- An overhanging tree is completely obscuring a street light on Main Street. FixMyStreet has been notified and will attend the problem in due course. (From January 2026)