

**ANNUAL MEETING  
OF  
RAUCEBY PARISH COUNCIL**

Parish Clerk: Paula Ireland  
Heath Farm, North Rauceby, SLEAFORD, NG34 8QR  
Tel: 01529 488409 email: raucebypc@gmail.com

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To: **All Members of Rauceby Parish Council**

I hereby give you notice that the Annual Meeting of **RAUCEBY PARISH COUNCIL** will be held in the **Meeting Room of Rauceby Village Hall** on **Wednesday 15<sup>th</sup> May 2019 at 7.30pm.**

All members of the Parish Council are summoned to attend for the purposes of considering and resolving upon the business to be transacted as set out hereunder.

**There will be ten minutes allocated for Public Speaking Time, should it be required, at the beginning of the meeting.**

*Paula Ireland*

**Clerk to Rauceby Parish Council  
May 2019**

**Forms required:  
Declaration of Acceptance of Office  
Register of Interests & Disclosable Pecuniary Interests  
Election Expenses – nil return**

**AGENDA OF THE ANNUAL PARISH COUNCIL MEETING**

1. **Election of Chairman:**  
To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. **Vice-Chairman:**  
To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.
3. **Apologies for absence:**  
To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
4. **Responsible Finance Officer:**  
To appoint the Responsible Finance Officer
5. **To Appoint a Planning Committee**

6. **To Receive any Declarations of Interest**  
To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests and any written requests for dispensation.
7. **To Decide on any items to be carried out in Closed Session**
8. **To Review and Adopt the Standing Orders** (website)
9. **To Review and Re-adopt the Financial Regulations** (website)
10. **To Review the Asset Register** (website)
11. **To Review the Insurance Policy** (circulated)
12. **To Review the Complaints Procedure** (website)
13. **Review of the Council’s policies, procedures and practices in respect of its obligations under:** (all on website)  
Freedom of Information  
Data Protection Policies  
Equal Opportunities  
Risk Management
14. **Review of the Council’s policies for Communications / Press/ Media and Social Media** (website)
15. **Review of the Council’s Employment policies and procedures**
16. **Review of the Council’s Expenditure (donations) incurred under section 137 (£8.12 per elector) of the Local Government Act 1072 or the General Power of Competence**
17. **Financial Matters:**
  - To approve the internal auditor for 2019-20 and approve the Statement of Assurance (circulated)
  - To formally adopt the Annual Governance Statement 2018-19 and to set the dates for public inspection (circulated)
  - To formally adopt the Accounting Statement 2018-19 (circulated)
  - To agree and sign the AGAR 3 Exemption Certificate
18. **To approve as a correct record the notes of the meeting held on 13th March 2019** and to authorise the Chairman to sign the official minutes.
19. **Planning Applications:**

**Received since the last meeting:**

1.	19/0572/TPO   T1 / T2 Sycamore - fell; T3 Hornbeam - fell; T4 Sycamore -reduce 2 branches overhanging road and deadwood; T5 Ash - reduce lower lateral limb over neighbours garden by 2m to suitable growth points   TPO Area Order N153 Adjacent To Beech Rise South Rauceby Sleaford Lincolnshire NG34 8PZ
2.	19/0577/TCA   Remove branch overhanging boundary highlighted in photographs accompanying application   72 Main Street South Rauceby Sleaford Lincolnshire NG34 8QQ

**Resolved since last meeting:**

1.	18/1734/OUT   Outline application with all matters reserved for residential development and community car park.   Land Off Tom Lane North Rauceby - Refused
2.	18/1641/HOUS   Erection of a single storey rear extension.   72 Main Street South Rauceby Sleaford Lincolnshire NG34 8QQ Approved

**20. Items Raised at the Parish Open Meeting that require further discussion**

**21. Correspondence**

- Lighting Policy – LCC
- Dog Fouling Legislation - NKDC

**22. Update on Outstanding Matters:**

- Flooding at the Junction of The Drove and Grantham Road
- Red tarmac strips
- Litter pick

**24. Finance:**

- i) To discuss donations / expenditure for 2019-20:
  - Upkeep of Rauceby churchyard 2019/20
  - Request from Citizens Advice Bureau
  - Purchase of wreath from RBL
- ii) Cheques for signing / expenditure approval

25. **Matters of Urgency** – Any matters which have occurred after the agenda was published – for discussion only.

26. **Date of Next Meeting** – The next meeting will be held on Wednesday, 3<sup>rd</sup> July 2019.

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**Ongoing Highway Matters, which have been reported and of which Lincolnshire Highways are aware.**

- Speed reduction scheme – red tarmac road markings
- Drainage work and low level kerbing – Thorpe Drove
- Flooding and drainage – Rauceby Drove – A153
- Right hand bend sign – North Rauceby