

RAUCEBY PARISH COUNCIL

MINUTES FROM THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY, 15TH May 2019 AT 8pm IN RAUCEBY VILLAGE HALL

Present: Cllr M Ireland (in the Chair), Cllr B Balderston, Cllr K Colehouse, Cllr G Enstone, Cllr R Enstone, Cllr J Malloch and Cllr S Waite and the Clerk, Mrs P Ireland.

1. **Election of Chairman:** Cllr Ireland was nominated and accepted. Declaration of Acceptance of Office duly signed.
2. **Vice-Chairman:** Cllr Malloch was nominated and accepted. Declaration of Acceptance of Office duly signed.
3. **Apologies for Absence:** Apologies had been received from Cllrs I Graham, G Hoare and S Waring (NKDC).
4. **Responsible Finance Officer:** It was agreed that the Clerk would continue in this role.
5. **To Appoint a Planning Committee:** Cllrs R Enstone, G Hoare and J Malloch were proposed. Cllr K Colehouse in reserve.
6. **To Receive any Declarations of Interest:** None
7. **To Decide on any Items to be carried out in Closed Session:** None
8. **To Review and Adopt the Standing Orders:** All in favour.
9. **To Review and Re-Adopt the Financial Regulations:** All in favour
10. **To Review the Asset Register:** Reviewed and agreed.
11. **To Review the Insurance Policy:** Agreed..
12. **To Review the Complaints Procedure:** Agreed.
13. **Review of the Council's policies, procedures and practices in respect of its obligations under:** Freedom of Information, Data Protection, Equal Opportunities, Risk Management. All in favour.
14. **Review of the Council's policies for Communications / Press/ Media and Social Media:** All in favour.
15. **Review of the Council's Employment Policies and Procedures:** Agreed.
16. **Review of the Council's Expenditure (donations) incurred under section 137 (£8.12 per elector) of the Local Government Act 1972 or the General Power of Competence:** None
17. **Financial Matters:**
 - i) **To approve the internal auditor for 2019-20 and approve the Statement of Assurance:**
The Statement of Assurance was accepted and it was agreed that Mrs D Gascoyne would be the Internal Auditor for the financial year 2019-20.
 - ii) **To formally adopt the Annual Governance Statement 2018-19 and to set the dates for public inspection:** This was proposed and seconded. All in favour. Signed by the Chairman and Clerk. **The dates for public inspection to be Monday, 17th June – Friday, 26th July 2019.**
 - iii) **To formally consider and adopt the Accounting Statement 2018-19.** Having been circulated and signed by the RFO, this was proposed, seconded and agreed by all present. Signed by the Chairman.
 - iv) **To agree and sign the AGAR Exemption Certificate Agreement** by all present.

18. To approve as a correct record the notes of the meeting held on the 13th March, 2018. The official minutes were signed by the Chairman.
19. **Planning Applications:**

Received since the last meeting:

1.	19/0572/TPO T1 / T2 Sycamore - fell; T3 Hornbeam - fell; T4 Sycamore -reduce 2 branches overhanging road and deadwood; T5 Ash - reduce lower lateral limb over neighbours garden by 2m to suitable growth points TPO Area Order N153 Adjacent To Beech Rise South Rauceby Sleaford Lincolnshire NG34 8PZ No objections
2.	19/0577/TCA Remove branch overhanging boundary highlighted in photographs accompanying application 72 Main Street South Rauceby Sleaford Lincolnshire NG34 8QQ No objections

Resolved since the last meeting:

1.	18/1734/OUT Outline application with all matters reserved for residential development and community car park. Land Off Tom Lane North Rauceby - Refused
2.	18/1641/HOUS Erection of a single storey rear extension. 72 Main Street South Rauceby Sleaford Lincolnshire NG34 8QQ Approved

20. **Items Raised at the Parish Open Meeting that require further discussion:**

It was agreed to place these items on the agenda for discussion at the July meeting

- **Defibrillators** – Cllr Waite offered to do a village leaflet drop. The Clerk to find out the necessary information.
- **Footpath between Greylees and Rauceby.** To include overgrowth of the footpath at the bottom of Rauceby Drove.
- **Speeding matters**
- **Grasscutting** – to be placed on the September agenda.

21. **Correspondence:**

- **LCC Lighting Policy** – circulated
- **Dog Fouling Legislation** – circulated. Current signs will be replaced by NKDC if they refer to the old legislation. Discussion took place about purchasing extra dog bins, particularly for Thorpe Drove.

22. **Update on Outstanding Matters:**

- **Flooding at the junction of The Drove and Grantham Road** – already covered.
- **Red tarmac strips** – already covered.
- **Village Litterpick** – It was agreed that the Clerk would write and thank Thomas Enstone.

23. **Finance:**

i) To discuss donations for 2109-20. After discussion these items were agreed;

- £450 for the upkeep of the churchyard
- £50 to the CAB
- Purchase of wreath from RBL for Remembrance Sunday.

ii) Financial report – circulated £19,705.36

iii) Cheques for signing / expenditure approval

PAYEE	DESCRIPTION	CHQ	GROSS	NET	VAT	TOTAL
D Gascoyne	Internal Audit	562	120.00			120.00
P Ireland	Salary	563	550.14			550.14
P Ireland	Expenses – litterpickers / stationery	564	199.77	166.47	33.30	199.77
Zurich Insurance	Premium	565	276.42			276.42

24. **Matters of Urgency:**

- **Street sign – Main Street, South Rauceby.** This has not been returned following refurbishment by NKDC.

25. **Date of next meeting – Wednesday, 3rd July, 2019.** It was agreed to combine the Parish Open Meeting with the Annual Parish Council Meeting in 2020.

There being no other business the meeting closed at 9.15pm.