

# RAUCEBY PARISH COUNCIL

Parish Clerk: Paula Ireland  
Heath Farm, North Rauceby, SLEAFORD, NG34 8QR  
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To: **All Members of Rauceby Parish Council**

I hereby give you notice that a Meeting of **RAUCEBY PARISH COUNCIL** will be held on **Wednesday 5<sup>th</sup> May 2021 at 7.30pm**. The meeting will be held using a Zoom meeting forum. There will be provision for 10 minutes of public speaking time at the beginning of the meeting.

**Clerk to Rauceby Parish Council**  
**4 May 2021**

Rauceby Parish Council  
Time: May 5, 2021 07:30 PM London

Join Zoom Meeting  
<https://us04web.zoom.us/j/71185595582?pwd=L1ZWZ1Z2M1pOOUMrZnBBeDEySjQ1UT09>

Meeting ID: 711 8559 5582  
Passcode: 9ZbiY8

## **AGENDA (Updated) OF THE ANNUAL PARISH COUNCIL MEETING 5 May 2021**

1. **Introduction of New Parish Clerk**
2. **Election of Chairman:**  
To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
3. **Election of Vice-Chairman:**  
To elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.
4. **Apologies for absence:**  
To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
5. **Responsible Finance Officer:**  
To appoint the Responsible Finance Officer
6. **To Appoint a Planning Committee**
7. **To receive any Declarations of Interest**  
To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
8. **To decide on any items to be carried out in Closed Session**
9. **To Review and Adopt the Standing Orders (website)**
10. **To Review and Adopt the Financial Regulations (website)**
11. **To Review the Asset Register (circulated)**

12. **To Review the Insurance Policy and quotation** (circulated)
13. **To Review the Complaints Procedure** (website)
14. **Review of the Council's Policies, Procedures and Practices in respect of its obligations under:** (all on website)
  - Freedom of Information
  - Data Protection Policies
  - Equal Opportunities
  - Risk Management
15. **Review of the Council's Policies for Communications / Press / Media and Social Media** (on website)
16. **Review of the Council's Employment Policies and Procedures**
17. **Review of the Council's Expenditure (donations) incurred under Section 137 of the Local Government Act 1972 or the General Power of Competence**
18. **Financial Matters:**
  - i) To approve the internal auditor for 2021-22 and approve the Statement of Assurance
  - ii) To formally adopt the Annual Governance Statement 2020-21 and to set the dates for public inspection
  - iii) To formally adopt the Accounting Statement 2020-2
  - iv) To agree and sign the AGAR 2 Exemption Certificate
19. **Plans for a Parish Open Meeting**
20. **To approve as a correct record the notes of the meetings held on 17<sup>th</sup> March 2021 and to authorise the Chairman to sign the official minutes.**
21. **Rauceby Gigabit Project – update from Cllr S Enstone**
22. **Reports from Visiting Representatives and Police Matters if any:**
23. **Planning Applications (This may include plans received since the agenda was circulated):**
  - i) 21/0302/HOUS | Erection of a rear and side extension with internal alterations to form revised living area and attached annexe accommodation. | 14 Pinfold Lane South Rauceby Sleaford Lincolnshire NG34 8QE – No objections.
  - ii) 21/0398/HOUS | Removal of existing conservatory and replace with single storey extension for kitchen / dining space | 42 Main Street South Rauceby Sleaford Lincolnshire NG34 8QQ
  - iii) 21/0672/TCA: G1 2 X Yew trees - reduce the trees to bring them back into line with the hedge, so it can be maintained as a hedge again. 63 Main Street, South Rauceby, Sleaford, Lincolnshire, NG34 8QQ

**Plans decided since the last meeting**

  - i) 21/0138/HOUS | Erection of detached summerhouse and storage room | 20 Pinfold Lane South Rauceby Sleaford Lincolnshire NG34 8QE. **Approved.**
  - ii) 21/0271/HOUS | Erection of a single storey side extension | 11 Southgate Spinneys South Rauceby Sleaford Lincolnshire NG34 8QF. **Approved**
  - iii) 21/0366/TCA | T1 Horse Chestnut - fell | 32 - 34 Main Street North Rauceby Sleaford Lincolnshire NG34 8QP. **TPO not served.**
24. **To approve renovation of one bench and noticeboard - North Rauceby**
25. **Village Litter Pick**
26. **Correspondence:**
27. **Update on Outstanding Matters:**
  - Traffic calming measures

- Sleaford REP Community Power Fund Grant
  - Position of Post Box – South Rauceby
  - Reinstatement of footpath, Main Street, South Rauceby – update
  - VAT reclamations on remaining Community Fund
28. **Financial Matters:** (circulated)
- i) Financial report – for approval and signing
  - ii) To consider donations for 2021 (S137) i) LIVES (Request received), ii) upkeep of Rauceby Churchyard, iii) Purchase of wreath from RBL
  - iii) Cheques for signing / expenditure approval
29. **Matters of Urgency – Any matters which have occurred after the agenda was published – for discussion only.**
30. **Date of Next Meeting – The next meeting will be held on Wednesday, 7th July 2021**
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**Ongoing Highway Matters, which have been reported and of which Lincolnshire Highways are aware.**

- Drainage work and low level kerbing – Thorpe Drove – 21/22 programme of works flooding and drainage – Rauceby Drove – A153 – best option still being considered by Highways