

Agenda

RAUCEBY PARISH COUNCIL

Parish Clerk: Ian Grady

Tel: 01529 488031 email: raucebypc@gmail.com

To: All Members of Rauceby Parish Council

I hereby give you notice that the ANNUAL Meeting of **RAUCEBY PARISH COUNCIL** will be held on **Wednesday 18 May 2022 at approximately 7.30pm (immediately after the Annual Open Meeting) at Rauceby Village Hall. There will be provision for 10 minutes (in total) of public speaking time at the beginning of the meeting.**



Clerk to Rauceby Parish Council

10/05/2022

AGENDA OF THE PARISH COUNCIL MEETING 18 May 2022

1. **Election of Chairman:** To receive nominations and then elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. **Election of Vice-Chairman:** To receive nominations and then elect the Vice-Chairman of the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office.
3. **Co-option of new Councillor:** Mr J Hoare and to receive his Declaration of Acceptance of Office.
4. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
5. **To Appoint the Responsible Finance Officer**
6. **To Appoint a Planning Sub-Committee**
7. **To receive any Declarations of Interest:** To receive Declarations of Interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.
8. **To decide on any items to be carried out in Closed Session**
9. **To Review and Adopt the Standing Orders** (on website)
10. **To Review and Adopt the Financial Regulations** (revision circulated)
11. **To Review the Asset Register** (revision circulated)
12. **To Review the Insurance Policy and quotation** (circulated)

13. **Review of the Council's other Policies, Procedures and Practices:** (all on website unless otherwise stated)
 - Code of Conduct
 - Freedom of Information
 - Accessibility
 - GDPR: Data Protection Policies (revision circulated)
 - GDPR: Data breach policy and procedure for handling a breach (revision circulated)
 - GDPR: Subject access request (SAR) procedure (revision circulated)
 - Equal Opportunities
 - Risk Assessment and Management (revision circulated)
 - Communications/Press/Media and Social Media
 - Complaints Procedure
 - Whistleblowing Policy
 - Records Retention Policy
14. **Adoption of New Procedures** (not on website)
 - Planning Procedure
 - Co-Option for Councillor Vacancy Procedure
15. **Review of the Council's Expenditure (donations)** incurred under Section 137 of the Local Government Act 1972 or the General Power of Competence.
16. **Financial Matters:**
 - i) To approve the internal auditor for 2022-23 and approve the Statement of Assurance.
 - ii) To formally adopt the Annual Governance Statement 2021-22 and to set the dates for public inspection.
 - iii) To formally adopt the Accounting Statement 2021-22.
 - iv) To agree and sign the AGAR 2 Exemption Certificate.
17. **To approve as a correct record the notes of the meetings held on 16 March 2022:** and to authorise the Chairman to sign the official minutes.
18. **Rauceby Gigabit Project:** update from Cllr. S Enstone.
19. **Reports from Visiting Representatives and Police Matters if any**
20. **Planning Applications:**

Received from NKDC (This may include plans received since the agenda was circulated):

 - i) 22/0267/FUL | Retention and extension of agricultural biomass heating system building with ancillary hardstanding (part retrospective) | Boiling Wells Farm Grantham Road Greylees Sleaford Lincolnshire NG34 8QX. **No Objections by Planning Sub-Committee of Rauceby Parish Council. Approved by NKDC.**

Plans decided by NKDC since the last meeting

 - ii) 21/1927/FUL | Proposed erection of 3 detached houses and garage block. | Land To The Rear Of 38-44 Main Street North Rauceby Sleaford Lincolnshire NG34 8QP. **No Objections by Rauceby Parish Council. Approved by NKDC.**
21. **New Business:** Notified to Clerk prior to meeting
 - i) Use of GOV.UK email address type. (Clerk)
 - ii) Well on Main Street, South Rauceby. (Clerk)
 - iii) Donation by Cllr R Enstone of a book about North and South Rauceby in the nineteenth century.
 - iv) Routine inclusion of Safety matters in agenda (risk management). (Clerk)

- v) Routine check of location and condition of Parish Assets. (Clerk)

22. **Update on Outstanding Matters**

- i) Actions from the last meeting (some items follow table):

Item (last minutes)	Responsible party	Comments	Status
7	Clerk	Formalise Planning Application procedure	Complete
8(i)	Chairman	Invite Mr Hoare to join Council	Complete
8(i)	Clerk	Admin part of co-option	Complete
8(i)	Clerk	Formalise Council Co-option procedure	Complete
8(ii)	Clerk	Contact Mr Spurrier giving our support	Complete
8(iii)	Chairman	Contact Cranwell re SID	Complete
8(v)	Clerk	Make donations as discussed	Complete
8(v)	Councillors	Consider donations for Ukraine	Next meeting
8(vi)	Clerk	Sleaford REP visit	Complete
9(i)	Chairman	2 Items to be discussed with LCC	Complete
9(i)	Chairman	1 Item to be discussed with NKDC	In progress

- ii) Queen's Platinum Jubilee Beacon – update (Cllr M Ireland).
 iii) Traffic calming measures/gates (Cllr. J Malloch).
 iv) Damaged bus shelter (Cllr M Ireland).
 v) Damage to Buttercross monument. (Clerk)
 vi) Sleaford Renewable Energy Plant visit/funding presentation (Cllr S Enstone).
 vii) Consultation on Lincs Local Plan: submission required before 9 May. Chairman responded stating that on examining the Plan, there was no requirement to take this further. Matter finalised.

23. **Financial Matters:**

- i) Financial report – for approval and signing; May 2022
 ii) Cheques for signing / expenditure approval.

24. **Matters of Urgency:** Any matters which have occurred after the agenda was published – for discussion only.

25. **Date of Next Meeting:** The next regular meeting will be held on Wednesday, 6 July 2022 at the Rauceby Village Hall starting at 19h30.

Ongoing Highway Matters which have been reported and of which Lincolnshire Highways are aware:

- Flooding and drainage – Rauceby Drove – A153

Issues not for current consideration that have not yet been resolved but should not be forgotten:

- Riparian Survey.
 - Position of Post Box – South Rauceby.
-